Supplier Requirements Manual

March 1, 2013
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SUPPLIER REQUIREMENTS

1. INTRODUCTION

Policy and Expectation

It is the policy of Supply Technologies to achieve a clear competitive advantage through continuous improvement in quality, service, delivery, and cost supported by suppliers through development of Supplier Alliances.

It is the expectation of Supply Technologies that suppliers shall:

- **Do it Right the First Time** by planning, preparing, and being trained to supply quality products and services.
- **Do it Right Every Time** by assuring consistent quality products and services through addressing all concerns.
- **Continually Improve** by proactively improving the quality and value of products and services.

Purpose

The purpose of this manual is to assure that our suppliers are fully aware of Supply Technologies expectations and requirements. We recognize the importance of our relationship and the development of “Supplier Alliances.” This document and associated appendices identify the manner in which we will provide you, our suppliers, with information and feedback on issues, in turn, when necessary, issuing an appropriate corrective/preventative action(s).

Responsibility

It is the responsibility of the supplier to review, understand, and satisfy the requirements of this manual and any other applicable requirements as part of the acceptance of purchase orders from Supply Technologies. Revisions to the Supply Technologies Supplier Requirements Manual are available on line at [http://supplytechnologies.com](http://supplytechnologies.com).

General

Supply Technologies relies upon qualified suppliers to provide materials and services, which conform to all purchase order terms and conditions, including governmental regulations and all applicable drawings, specifications, and/or standards.

We believe a “Supplier Alliance” relationship will be mutually beneficial for maximizing quality, service, and delivery performance. It is important to understand how our purchasing activities are organized and conducted.

- The goal of Supply Technologies is to maintain the highest level of professionalism. We will respect proprietary and other confidential information.
- Purchase commitments are made not only on the basis of competitive pricing but also on quality and on-time delivery performance. Suppliers are expected to maintain a quality program based on defect prevention rather than detection with the objective of Zero Defects and 100% on-time delivery.
- Suppliers are encouraged to submit new ideas for improvement. Cost-reduction opportunities and improved quality and delivery should be a mutual goal when entering into any supplier relationship. We also expect these relationships to be long term in nature.

2. GENERAL

The Supplier Requirements contained herein establish acceptable levels of compliance for an effective Quality Management System.

All products supplied to Supply Technologies shall be purchased, produced, controlled, inspected, and tested in accordance with these requirements utilizing statistical methods, where applicable.

Suppliers shall have a system that assures the latest drawing, specification, and all pertinent information is available at the manufacturing, testing, or inspection location.

The system will also provide for removal of obsolete drawings, specifications, or related documents from these locations.

Suppliers shall allow Supply Technologies and our customer access to both their facilities and those of
their suppliers for the purpose of evaluating parts, processes, and systems used in the manufacture of products.

2.1 Supplier Selection

This section defines the general requirements for supplier selection, supplier qualification, supplier approval, and reporting of quality performance. The selection process ensures that suppliers utilized to support customers meet Supply Technologies commercial, technical, and operational requirements. This includes compliance to Supply Technologies Tier Requirements. Suppliers must demonstrate continuous improvement efforts to meet and exceed requirements in all aspects. **Appendix 1**

The provisions of this section shall apply to all suppliers that provide product, processing, or services.

Registration Certification to ISO 9001, TS 16949, AS 9100 Quality Management System, and ISO 14001 Environmental Management System is highly recommended.

*Registration Certificate may be submitted in lieu of the Quality Manual.*

2.2 Supplier Qualification and Approval

- Complete the Supplier Quality System Self-Assessment – required for all suppliers. **Appendix 2 (Domestic) (Overseas)**
- Provide a Registration Certification (ISO 9001, TS 16949, AS 9100. etc.) – required for automotive and critical components.
- Submit a current, uncontrolled copy of Supplier’s Quality Manual (electronic copy is preferred).
- A complete Sourcing, Quality, and Financial review of submitted documents to ensure Supply Technologies’ requirements are met.

*Note:* If the supplier has a registered Quality Management System, a copy of the current Registration Certificate may be submitted in lieu of the Quality Manual.

- Meet the requirements of an on-site Supplier Quality and Commercial Assessment audit, when conducted by Supply Technologies.

Upon satisfactory completion of the above, the supplier will be considered qualified and set up as an approved Supply Technologies supplier.

3. SUPPLIER RESPONSIBILITY

3.1 Insurance

Supply Technologies requires that all suppliers provide proof of “Liability Insurance”. The insurance should cover the minimum requirements listed below:

- **Comprehensive** $1,000,000 per occurrence
- **General Liability** $2,000,000 aggregate (including products, completed operations, and contractual liability). A copy of the “Certificate of Liability Insurance” should be sent to your Supply Technologies contact.

3.2 Confidentiality

Reference: Supply Technologies Terms and Conditions. **Appendix 3**

3.3 Obligation to Inform

In the event that a change occurs, Supply Technologies requires that the change and its impact to Supply Technologies be communicated immediately to your Supply Technologies contact. Changes can include, but are not be limited to:

- Change in ownership
- Change in financial status
- Change of business operations location
- Change of manufacturing process
- Change of primary contacts
- Change in ISO Certification (achieving/losing)

3.4 Credit Rating Status

A creditworthy status should be maintained at all times. Supply Technologies will periodically run credit scores on all suppliers. In the event a credit score is determined to be a risk to Supply Technologies, the supplier may be asked to provide proof of financial stability in the form of recent financial statements. If this cannot be provided, Supply Technologies may
take risk-mitigation steps involving de-sourcing product away from the supplier in question.

3.5 Contingency Planning
Suppliers shall develop and communicate a contingency plan for potential problems, e.g. natural disaster, utility interruptions, labor shortages, key equipment failure, etc., which may disrupt product flow. The plan is to be reviewed annually and any changes communicated immediately. In the event of a major disruption in product flow, the supplier must communicate the issue to Supply Technologies within 24 hours, if not sooner.

4. QUOTATION REQUIREMENTS
4.1 Required Elements
Quotations must clearly identify product’s country of origin and reference made to whether parts are made in-house or subcontracted. Supplier shall be liable for goods provided to Buyer whether or not manufactured in-house or subcontracted.

The following guidelines shall be adhered to during the quotation process to insure product purchased conforms to end-user requirements.

Quotations must meet all drawing, product quality, and technical specifications, and must clearly define any exceptions to the stated requirements. Quotes are based on actual drawings which, unless otherwise specified, shall be for a finished product.

Note: All dimensions, specifications, and notes on the drawing are for finished product, unless otherwise directed.

When requested, the application of Advanced Product Quality Planning (APQP) techniques will be required to help meet program objectives of quality, cost, performance, and timing.

Quotes shall be completed and returned in the requested timeframe. Reference to drawing number and revision level must also be included on the quotation submitted by supplier.

Any commercial or technical issues arising from an incorrect quote will be the liability of the supplier [see 9.1].

Price (must be quoted in USD), release quantity, product piece weight, and lead time shall be clearly stated. Any additional charges after placement of purchase order will be invalid.

Full compliance is required to the Production Part Approval Process (PPAP) or Initial Sample Inspection Report (ISIR) process, when directed.

4.2 Feasibility Review
Supplier’s organization must be confident in their ability to meet the requirements specified on the product drawing(s).

As requested, the supplier must return the completed quotation and the signed feasibility form noting specific concerns or exceptions.

Appendix 4

Note: If no concerns or exceptions are noted, the supplier is expected to fully meet all quality, print, and delivery requirements at the quoted price.

4.3 Capacity
Supplier shall ensure sufficient capacity is allowed to fulfill Supply Technologies requirements at any given time. Suppliers are also expected to provide flexible capacity alternatives to support any demand changes from Supply Technologies.

5. QUALITY SYSTEM REQUIREMENTS
5.1 Quality Systems
Suppliers shall employ a documented Quality Management System (QMS) that effectively controls incoming, in-process, and finished product.

It is a long-term goal for Supply Technologies to conduct business only with suppliers that meet all applicable elements of ISO 9001, TS 16949, AS9100 (current revision), or an approved alternative.

Suppliers should have a working knowledge of the following AIAG supplemental and reference materials:

- Advanced Product Quality Planning and Control Plan (APQP)
- Potential Failure Mode and Effects Analysis (FMEA)
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- Measurement System Analysis (MSA)
- Production Part Approval Process (PPAP)
- Statistical Process Control (SPC)

All AIAG related items may be obtained at: [www.aiag.org](http://www.aiag.org).

5.2 Document and Product Sample Retention

Quality documentation must be maintained for a minimum of 5 years unless otherwise specified.

5.3 Annual Validation Requirements

For certain products or processes, Supply Technologies may require the supplier to conduct an annual layout for all dimensional and material specifications. Validation results will be retained at the supplier’s location and available for review.

The supplier must notify Supply Technologies if any non-conformance is found.

5.4 Measuring and Test Equipment

Adequate gauges and measuring testing equipment for process control are mandatory.

The supplier must establish, implement, and maintain a procedure to verify the acceptability of all gauges, tool masters, fixtures, and measurement/test systems.

The procedure must be documented, updated, and calibration records must be traceable to national and international standards.

Notification to Supply Technologies is mandatory when a product is shipped after being approved by a measurement system operating outside the limits of variation.

Refer to AIAG Measurement System Analysis (MSA) for specific details.

5.5 Statistical Process Control (SPC)

When required, capability studies are to be submitted with samples for all designated special/critical characteristics. These studies are to be completed prior to the first production shipment.

In the event process capability cannot be initially achieved for a special/critical characteristic, the supplier will develop a corrective action plan.

When variable data is not practical, attribute data may be used. In this case, the process will be considered capable if zero defects are found in a minimum of 300 pieces selected from each production run for the first three (3) shipments.

When statistical inspection is not used, sampling plans must be in accordance with:

“Zero Acceptance Sampling Plans (C=0)”

Sampling plans that permit acceptance of defects are not allowed.

5.6 Special Characteristics (Safety, Critical, Key and Significant)

Suppliers are responsible to monitor special characteristics as identified on the drawing. These are identified by various symbols on supplied drawings.

When no special characteristics are specified on the drawing, the supplier should choose the tightest tolerance and/or a characteristic which is critical to the process or product.

The characteristic selected shall be proven capable and monitored on an ongoing basis.

All Safety noted dimensions must meet at a minimum a CPK of 1.67, unless otherwise specified.

5.7 Ongoing Evaluation

Unless specified, the following GOALS apply:

- Less than two non-conformances in a six month period.
- ZERO Defects per Million (DPM) is the goal; however, suppliers must demonstrate year-over-year improvement.
- 100% on-time performance. A delivery will be considered on time if it arrives within three (3) working days before the due date and zero (0) days after.
- Achieve a score greater than 70% from an On-Site Assessment Audit, when required.
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Suppliers experiencing quality and/or delivery problems will be formally advised of their quality status and requested to formulate a comprehensive corrective action plan to enact immediate improvement.

Suppliers shall monitor and evaluate their own quality and on-time performance to Supply Technologies. This information shall be readily available upon request.

5.8 Escalation Process
Suppliers failing to meet Supply Technologies goals will be subject to the following escalation process. The escalation process will be based upon the following:

- Severity of the Non-Conformance(s)
- Number of Non-Conformances
- Historical Data – DPM, Repeat Issues, Delivery
- Corrective Action Response
- Corrective/Preventative Action Plan
- Controlled Shipping Containment
- Supplier Performance Review
- Senior Management Review

Supply Technologies SQE will notify supplier of appropriate escalation process step, as needed.

6. DOCUMENT SUBMISSION REQUIREMENTS

6.1 Special Processes
When operations such as heat treat, machining, or plating are outsourced, the process shall be specified in the quote.

When requested, suppliers may be asked to perform a self-assessment of their processes using the following AIAG assessments:

- Heat Treat (CQI-9)
- Plating System Assessment (CQI-11)
- Coating System Assessment (CQI-12) or equivalent

The results must be made available upon request.

6.2 Baking Requirements/Hydrogen Embrittlement
Baking requirements for hydrogen embrittlement relief applies to certain classes of product after electroplating. Suppliers are expected to control their baking processes to ensure adequate hydrogen embrittlement relief.

Refer to Appendix 5

6.3 Tool and Gauge Control
All tooling and gauges shall be identified and maintained per Terms and Conditions for the life of the program.

Upon program completion, the supplier shall ensure tooling and gauges are properly stored to prevent damage and are readily available for service requirements.

Records shall be maintained to show history of preventative maintenance, as applicable

6.4 International Material Database Systems (IMDS)
In an effort to comply with domestic and foreign restricted/prohibited substance legislation, Original Equipment Manufacturers (OEMs) are requiring all suppliers to report parts data for every supplied component and assembly.

PPAP submissions may require proof of IMDS parts data submission and acceptance prior to approval.

AIAG has developed an industry standard method of collecting this data. It can be accessed at: www.aiag.org.

Supply Technologies will notify the supplier when this applies.
6.5 Certifications (Material, Plating, Baking, etc.)
Upon request from Supply Technologies, supplier will provide applicable certifications.

6.6 Production Part Approval Process/Initial Sample Inspection Report (PPAP/ISIR)
Supply Technologies will communicate the PPAP/ISIR requirements to the supplier on the purchase order. The supplier is responsible for complying with all specific requirements.

PPAP sample submissions for all incoming materials/components must meet Level 3 PPAP requirements found in the AIAG Manual.

For Initial Sample Inspection Report (ISIR) submissions, the supplier shall furnish the following:

- Numbered (Ballooned) Drawing
- Part Dimensional Layout (ISIR)
- Material Certification
- Plating Certification
- RoHS2 Certification
- Performance Specification
- Sample Parts – 30 pieces, unless otherwise specified on the Purchase Order.

The supplier may not ship production parts until PPAP approval is given.

6.6.1 PPAP (Changes)
Supplier must inform Buyer prior to any changes to manufacturing tooling (except changeable dies, tips, etc.), processes, or manufacturing location (including sub-contracted operations) where supplier must submit new samples and PPAP at supplier’s expense, unless change is requested by Buyer, where cost will be at Buyer’s expense.

6.6.2 PPAP/ISIR Sample Tags
All PPAP/ISIR submissions must be clearly labeled utilizing the following tags. Appendix 7

The tags must be attached to each box for:

- PPAP/ISIR samples
- PPAP/ISIR documentation

6.7 Lot Traceability
All product supplied shall have a lot number providing full traceability of product to the original raw material.

The lot number shall be included on the barcode label and applied to every box shipped.

The supplier must maintain records for each shipment.

Manufacturing lot size cannot exceed 1 million pieces.

6.8 In-Process/Final Inspection
Suppliers shall establish the necessary in-process procedures to assure that product meets all dimensional, appearance, mechanical, and physical requirements as defined on the product drawing.

This includes material produced during machine setups, tool changes, and all products manufactured and/or purchased from sub-suppliers.

Final Inspection
Suppliers shall establish necessary final inspection procedures to assure all products meet the drawing and specification requirements for dimensional, mechanical, physical, and chemical properties. This includes products manufactured and/or purchased from sub-suppliers.

Acceptance criteria for inspection sampling plans shall be based on zero acceptance sampling (C=0). This shall include both variable and attribute method of inspection.

6.9 Change Management
Suppliers shall not make any changes in part design, material, or manufacturing process without prior approval. This also includes reworked product.

An Engineering Change Request form must be submitted and approved prior to making any change. Appendix 8
6.10 Request for Temporary Deviation

A product deviation is used when product being shipped is not in compliance with the specified drawing, inspection criteria, or standards.

A Deviation Form shall be submitted by the supplier. [Appendix 9]

Material must be segregated and not sent until a written deviation approval is given.

All product shipped under a deviation must be properly identified.

6.11 Non-Conformances, Recurrences and Corrective/Preventative Action

Supply Technologies expects suppliers to ensure that all materials, services, and processes are in conformance to all specifications and requirements and delivered within the prescribed delivery schedule.

Upon receipt of non-conforming material, the supplier may be issued a Corrective/Preventative Action Report (CPAR). [Appendix 10]

Supply Technologies expects the following responses:

Interim Corrective Action, which includes immediate containment, return goods authorization (RGA), and method of identifying certified replacement material, is required within 24 hours.

Root Cause(s) – 7 days

Implementation of Corrective Action – 15 days

Verification of Corrective Action – 30 days

Final corrective action response is required within 30 days.

Supplier may choose to use their own form, which must meet the 8D format.

The supplier will be responsible for all costs incurred due to non-conforming material, including but not limited to:

- Sorting charges (at Supply Technologies and our customer)
- Expedited shipments
- Administrative costs
- All customer-incurred cost
- Logistics Expense

Failure to initiate effective corrective/preventative action measures can result in termination of approved status.

7. GOVERNMENT AND ENVIRONMENTAL REGULATORY COMPLIANCE

7.1 Suppliers shall comply with all applicable U.S. governmental regulations.

These regulations relate to health and safety, environmental protection, labeling, and free-trade, e.g.:

- Certificate of Origin (COO)
- NAFTA Certificate of Origin
- Fastener Quality Act (FQA)
- Customs Modernization and Informed Compliance Act (MOD ACT)
- Customs Trade Partnership Against Terrorism (C-TPAT)

In order to comply with U.S. Customs requirements regarding country of origin determination, Supply Technologies LLC (formerly Integrated Logistics Solutions LLC) must have a signed NAFTA Certificate of Origin statement verifying the Country of Origin where the product was manufactured for each of the components we purchase. We are requesting a completed NAFTA Certificate of Origin and/or a Written Representation for the parts supplied. (Formats are available in electronic version)

[Appendix 11 Certificate of Origin Continuation Page]

[Appendix 12 NAFTA Checklist Continuation Page]

[Appendix 13 Signature Page Continuation Page]

The Customs Modernization and Informed Compliance Act (MOD ACT), implemented along with the NAFTA legislation, placed a significant responsibility on parties dealing directly or indirectly with U.S. Customs and Border Protection. Failing to exercise “REASONABLE CARE” when supplying this information could result in penalties.
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Note: The mere purchase of a good in the NAFTA territory does not necessarily render it "wholly obtained or produced."

Suppliers should recognize that all applicable government regulations might include those in the country of manufacture, as well as the country of sale.

7.2 Customs Trade Partnership Against Terrorism (C-TPAT)

C-TPAT is a joint initiative between U.S. Customs and businesses to enhance Homeland Security via tighter controls on cargo entering the U.S. As a participant in C-TPAT, Supply Technologies requests that each of its service providers and suppliers involved in importing goods to the U.S. follow the U.S. Customs Security Guidelines.

For further information on the areas of focus please visit the C-TPAT website:


7.3 Hazardous Materials

If any hazards apply to the supplied product, the supplier shall submit a Material Safety Data Sheet (MSDS) with each shipment and label the product containers accordingly.

It is the supplier’s responsibility by law to inform Supply Technologies immediately on hazardous status of material supplied in the event of material changes.

MSDS information for any product must be made available, when requested.

8. e-BUSINESS REQUIREMENTS

Suppliers must have Internet access and e-mail capability. This is required to do business with Supply Technologies.

Supply Technologies also expects the supplier to utilize Supply Technologies Material Procurement portal “eBuy”, as well as encourages suppliers to provide all order/shipment relevant information and documents electronically via Electronic Data Interchange (EDI). This results in reduced errors and improved efficiency. For a list of e-business requirements and opportunities contact a Supply Technologies Buyer.

9. ORDER MANAGEMENT REQUIREMENTS

Supplier must electronically confirm the purchase order and provide delivery commitment to Supply Technologies within 24 hours of approval. Confirmed delivery date should be in line with our order request date or as agreed with the Supply Technologies' Buyer.

If there are discrepancies between the purchase order, quality requirements, and your company’s confirmation, the purchase order will not be considered valid until these are resolved and confirmed in writing.

9.1 Standard Purchase Order Agreement

Supplier shall honor all terms on the purchase order and are responsible for contacting Supply Technologies for clarification of any questionable requirements identified on any purchase order, drawings, or specifications submitted for review and/or use.

On acceptance of quotation, Supply Technologies shall issue a purchase order in line with the quotation. Any commercial or technical issues arising from a misquote will be at supplier’s expense.

All issues must be resolved prior to the start of production.

9.2 Terms and Conditions

Standard Purchase Order Terms and Conditions apply to all suppliers and are shown under Appendix 3

9.3 Purchase Order Revisions

The following outlines Supply Technologies and supplier responsibilities for purchase order changes:

- 100% responsibility on requirements which have been communicated as being needed in weeks one through four.
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- 50% responsibility on requirements being needed in weeks five through week eight, or from week five until lead time, whichever is shorter.
- 0% responsibility on any requirements beyond the published lead time or eight weeks, whichever is shorter. Any information in this category is strictly for planning purposes, regardless of whether that information is communicated via a purchase order or some other means.

9.4 Order Parameter Changes

It is the supplier’s responsibility to notify Supply Technologies prior to any changes that impact order placement planning parameters.

9.5 Supplier Over-Shipment Policy

Supplier is responsible for establishing and maintaining internal process controls that ensure shipments to Supply Technologies meet exact purchase order quantity requirements. Therefore, suppliers are expected to ship the exact purchase order quantity with zero percent overage. Excess inventory will either be returned to the supplier at their expense plus an additional $150.00 handling/administrative charge or accepted at no additional cost. Appendix 14

9.6 Invoice Requirements

Invoices must not be issued prior to the product shipment. Company will pay the lesser of the price listed on the applicable purchase order or the current invoice price. Vendor must issue one invoice per company purchase order number per shipment. A purchase order shipped from multiple locations must be invoiced per shipment from each location.

The following information is required on each invoice:
1. Vendor name
2. Invoice date
3. Invoice number
4. Purchase order number
5. Ship to address
6. Detailed material lines:

- Supply Technologies item number and/or part number
- Quantity and cost at Buying Unit of Measure (BUM)
- Extended Cost
- Total material cost
7. Surcharge billed as separate line from material cost
8. Miscellaneous charges billed as separate line from material cost
9. Net invoice

10. LOGISTICS AND PACKAGING REQUIREMENTS AND COMPLIANCE

10.1 Incoterms

All goods shall be purchased on an EXWORKS or FOB basis, as specified on the purchase order and per Incoterms 2010.

10.2 Handling/Packaging/Shipping

Suppliers are responsible for establishing and maintaining a system for handling, packaging, and shipping of product to preserve its quality.

The supplier guarantees that the package shall satisfy the requirements of transportation and safety, including conformance to all regulatory criteria.


The following guidelines are to be considered as the standard, unless specified differently on the purchase order:
- All parts shall be packaged in ¼ kegs, with maximum weight of 35 pounds, unless parts are too large to fit in a ¼ keg, in which case the parts should be packaged appropriately for shipment.
- Unless otherwise specified, pallets used for shipment shall be no smaller than 30” x 30” (76 x 76 centimeters) and no larger than 40” x 42” (102 x 107 centimeters).
- Cartons shall be stacked no more than three high on pallets.
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- Pallets shall be securely banded or wrapped and properly supported to prevent damage. Pallets shall not be double stacked unless properly supported.

- Packages/containers must be free of debris, foreign material, fluids, and damage when they are received.  

  *(Appendix 15)*  
  *(Freight Packaging Guidelines)*  
  *(Shipment Preparation)*

- All material shipped via sea containers must be properly shored (braced) and secured to assure damage-free shipment.

- All shipments shall be accompanied by a bill of lading and a packing slip, which must include the following:
  - Supply Technologies part number
  - Customer part number (if known)
  - Purchase order number
  - Lot number
  - Part description
  - Part revision level (if a per print item)
  - Per carton quantity
  - Certification of origin or NAFTA certificate of origin
  - Weight per carton
  - Number of cartons
  - Total piece count
  - Total weight

When specified on purchase order, all product certification and test results must arrive at our receiving facility prior to receipt of shipment or with shipment.

All Quality records are to be addressed to the Quality Department.

10.2.1 ESD Protective Packaging Materials

All items susceptible to Electrostatic Discharge (ESD), Electromagnetic Interference (EMI), and Radio Frequency Interference (RFI) damage must be packaged in appropriate static protective materials. The following are several approved standard packaging materials for ESD sensitive parts:

- Thermoformed Clamshell
- EMI/Static Shielding/Conductive Bag
- Mailer (Pizza) Style Box
- Unit Card Box (UCB)

Plastic tapes and labels utilized for closure of ESD bags is prohibited, as they may cause static discharge upon removal. All static shielding bags and clamshells shall be closed utilizing a paper ESD warning label similar or equivalent.

10.2.2 Preservation of Product

The supplier shall take proper measures of safety to protect the product against any moisture, dampness, corrosion, shock, and dust that may cause damage to the contents.

10.3 Labeling Requirements

All cartons/containers shall be individually labeled with an AIAG standard barcode label and include the following:

- Supply Technologies part number
- Part description
- Purchase order number
- Carton quantity
- Date
- Country of Origin – labeled “Made In”
- Weight
- Part revision level (if a per print item)
- Lot number

*Reference AIAG Barcode Standard Appendix 16*

11. SOCIAL AND ENVIRONMENTAL MANAGEMENT SYSTEMS (EMS)
Suppliers shall be responsible corporate citizens dedicated to protecting human health, natural resources, and the environment.

As required, supplied material and items shall meet the following governmental requirements:

- WEEE (2012/19/EU) rated directives of RoHS2
- Montreal Protocol – Ozone Depleting Chemicals (ODC’s)
- Electronic Industry Code of Conduct (EICC)
- REACH Directive
- Montreal Protocol
- EICC and GeSI Conflict Free Smelter (CFS) Program
- California Transparency in Supply Chain Act 2010 (SB657)
- Wall Street Reform and Consumer Protection Act
- OECD Due Diligence Guidance for Responsible Supply Chains of Minerals from Conflict Affected and High-Risk Areas

Additional information may be obtained through the following websites:

- www.berr.gov.uk
- www.EPA.ie
- www.SEPA.org.uk
- www.rohs.gov.uk

Suppliers are encouraged to implement an Environmental Management System (EMS) that meets the requirements of ISO 14001